

***StopWatch* Rules for Partners 2008-2009 School Year**

NEW !!! StopWatch Reporting Hotline 617-222-1260

The purpose of the *StopWatch* executive meeting is to make sure all the partners are on the same page as far as promoting our objectives. We need to make sure all of our members agree to our principles of promoting safety for the students who use MBTA services in their commute to and from school and other school related activities. We expect you to read and review the *StopWatch* Mission statement to keep clear on the goals of *StopWatch* and the role of community partners.

Please know when you depart from the agreed upon protocols of behavior, you assume personal responsibility for your actions.

The following rules **MUST** be adhered to by our partners, at all times when *StopWatch* is occurring:

1. *StopWatch* Identification passes must be worn when *StopWatch* is being conducted. *StopWatch* members must present themselves to a Transit Police Officer and show their identification. *StopWatch* badges should not be worn except during *StopWatch* gatherings.
2. All partners are requested to attend *StopWatch* as often as possible. To receive a monthly pass, *StopWatch* members are required to attend two *StopWatch* gatherings a month at the scheduled, specified locations. Attendance at the *Stopwatch* Orientations is also required, unless members are specifically excused.
3. Members must subscribe to the weekly e-mail list and have registered their e-mail address with Lieutenant Detective Mark F. Gillespie (MGillespie@mbta.com). Monthly T-passes will be distributed on the basis of ability to conform to requirements 1, 2 and 3.

4. Never enforce *StopWatch* goals by physical contact or physically confronting youth in a forceful or disrespectful manner. In short, refrain from all physical contact.
5. Non-police personnel are reminded NEVER to search, frisk or detain youth while conducting *StopWatch* – Police personnel are the only members legally authorized to conduct searches or frisks in accordance to Mass Law.
6. Fare enforcement is NOT a primary objective of the *StopWatch* program. If you see a youth evading the fare, use this as a reason to initiate positive contact and conversation with the youth.
7. Report all observed criminal behavior observed to police personnel for appropriate action and refrain from unauthorized interaction. Please use the newly created *StopWatch* report hotline 617-222-1060 for any follow up.
8. Arguing, swearing, disagreements, inappropriate conversations, and personal conversations referencing youths should never be conducted while *StopWatch* is in operation.
9. Disagreements and debates among *StopWatch* members must not be conducted in public. A professional image MUST be maintained at all times. Conflict and disagreement over conduct among partners' treatment of youth MUST be reported to the partner's respective supervisor to be forwarded to Lieutenant Detective Gillespie. *StopWatch* members' concerns about the arrest of a youth should immediately be reported to Lieutenant Detective Gillespie at 617-222-1062. Failure to abide by these guidelines will result in the revocation of both the *StopWatch* I.D. and the MBTA monthly pass.

I have received and read the *STOPWATCH* Orientation Guidelines and I agree to abide by the terms and conditions established for *STOPWATCH* by the MBTA Transit Police Department.

Please Sign and Date.

(Signature)

(Date)

(Print Full Name)

(Name of Organization)

(E-mail Address – Please Print Legibly)